



Policy Name SAFE OPERATING PROCEDURES FOR MIXERS	Policy Number: 2316
	Effective Date: October 19, 2011
Approved By: Executive Committee	Date Revised: October 11, 2018
Classification: Dietary and Kitchen	Page No: Page 1 of 2

POLICY

To define the Standard Operating Procedures in a manner that informs and instructs Salvation Army Agapé Hospice staff on the key health and safety points and controls to remember when using the mixer.

BACKGROUND

The following hazards may occur while using the mixer:

- Cuts, bruises, fractures and amputations to hands from rotating blades
- Injuries can also result from improper use of equipment or bypassing safety guards
- Electrical shock from damaged cords or plugs

PROCEDURE

- Remove loose clothing, ties, rings or other jewelry. Tie back long hair.
- Read all instructions provided in the operator's manual for mixer and any attachments.
- Do not use any accessory attachments that are not recommended by the manufacturer.
- The mixer must be installed or placed on a level, hard surface that is attached to a sturdy platform.
- Make sure the bowl is locked in place and all attachments are securely fastened.
- Make sure all guards are in place before using the equipment.
- DO NOT reach into any part of the machine when it is operating in order to add, guide or adjust the food.
- DO NOT clean any attachments while the machine is running.
- DO NOT operate any equipment without proper instruction and training.
- Use a cart or trolley to lift or move heavy items.
- To protect against risk of electrical shock, do not immerse base, motor, cord, or plug in water or other liquid.
- Equipment must be electrically grounded and CSA approved.
- Unplug cord from outlet when not in use, before putting on or taking off parts, and before cleaning or removing a blockage.
- Do not operate if the cord or plug is damaged or if the mixer malfunctions or is dropped or damaged in any manner. Lock and tag out the equipment and report defects to your Supervisor for repair.



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- Do not let any cords hang over the edge of a table or counter, or touch hot surfaces.
- Contact the manufacturer to replace missing or unreadable warning labels

REFERENCE

“Safe Operating Procedures for Mixers.” The Salvation Army Canada and Bermuda Territory, [OH&S Manual 2018, P. 72](#)