



Policy Name RESPONSIBILITIES FOR OCCUPATIONAL HEALTH AND SAFETY	Policy Number: 1101
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Approved By: Executive Committee	Date Revised: September 28, 2018
Classification Occupational Health & Safety	Page No: Page 1 of 1

POLICY

The purpose of this policy is: for all management and staff (employees, volunteers, contractors, physicians, students) to fully understand and accept responsibility for occupational health and safety throughout The Salvation Army Agapé Hospice and to ensure that essential requirements are met; and to comply with the Alberta Occupational Health and Safety Act and any other relevant provincial and federal legislation.

POLICY STATEMENT

COMMITMENT TO OCCUPATIONAL HEALTH AND SAFETY

Agapé Hospice will provide a safe and healthy work environment for all work areas and will ensure that staff have access to occupational health, safety and wellness programs and services including the following: occupational health services and/or appropriate referral; health and safety inspections; accident/incident investigations and reporting; promotion of safe work practices; Workplace Hazardous Assessment; workplace Hazardous Materials Information System (WHIMIS).

RESPONSIBILITIES OF SUPERVISORY STAFF

All supervisory staff at Agapé Hospice have the responsibility and accountability for ensuring safe work practices and for enforcing safety rules within their areas of responsibility. This responsibility includes ensuring that staff have received appropriate training regarding: illness and injury prevention; reporting and investigation of workplace accidents and injuries; and advice and assistance on occupational health and safety concerns

PERSONAL RESPONSIBILITY OF STAFF MEMBERS

All Agapé Hospice staff members have a personal responsibility to understand and adopt the principles and practices of occupational health and safety in their daily work. Each individual is responsible to: comply with safety policies and guidelines; participate in occupational health and safety training programs; use protective clothing and devices as appropriate; and to report unsafe work conditions, accidents and injuries to their supervisor.

REFERENCES

Occupational Health and Safety Act and Regulations, [OH&S Act](#), [OH&S Regulation](#)
The Salvation Army Occupational Health & Safety Policies, [OH&S Manual](#)
Alberta Health Services, [Personal Protective Equipment](#)
Alberta Health Services, [Point of Care Risk Assessment for use of Routine Practices](#)