



Policy Name: <p style="text-align: center;">REPORTING RELATIONSHIP OF THE EXECUTIVE AND LEADERSHIP COMMITTEES</p>	Policy Number: <p style="text-align: center;">1005</p>
Approved By: <p style="text-align: center;">Executive Team</p>	Effective Date: <p style="text-align: center;">JULY 17, 2012</p>
Reason for Revision: <i>Click on item below and select item from list.</i> <p style="text-align: center;">CONTENT- Enter BELOW Reason for change Ex: Combined Policy ## and ##.</p> <p style="text-align: center;">New format being used</p>	Date Revised: <p style="text-align: center;">September 27, 2018</p>
Section: <p style="text-align: center;">Section 10 - Human Resources</p>	Next Date for Review: <p style="text-align: center;">September 27, 2021</p>

Policy

As a leader in excellent individualized physical, social, emotional and spiritual end-of-life care, The Salvation Army Agapé Hospice’s management team administers the day-to-day operations of the Hospice and its programs and provides leadership to all employees and volunteers.

The **Executive Committee** meets weekly and acts as a high level decision-making forum.

Members of the Executive Committee include:

- Executive Director (Chair)
- Medical Director
- Employee Relations & Support Services Manager
- Nursing Lead
- Education & Clinical Projects Coordinator

The **Leadership Committee** meets once per month to receive updates from each department. The Leadership Committee is accountable to the Executive for the day-to-day operations.

Members of the Leadership Committee include:

- Executive Director (Chair)
- Medical Director
- Employee Relations & Support Services Manger
- Nursing Lead
- Education & Clinical Projects Coordinator
- Volunteer Program Coordinator
- Spiritual & Bereavement Care Coordinator
- Food Services Coordinator
- Maintenance Lead
- Employee Relations, Payroll & Benefits Administrator
- Executive Assistant

Agapé Hospice is held accountable to the Salvation Army and is a contract provider to Alberta Health Services (AHS). Members from the Leadership Committee are appointed to the AHS working groups and committees



Policy Name: REPORTING RELATIONSHIP OF THE EXECUTIVE AND LEADERSHIP COMMITTEES	Policy Number: 1005
	Date Revised: SEPTEMBER 27, 2018
	Page No: Page 2 of 2

The Salvation Army Agapé Hospice Organization Chart (attached) outlines the reporting structure and lines of authority and communication.

CROSS REFERENCES

Policy 1002 – Position Description

REFERENCES

The Salvation Army Agapé Hospice Organization Chart