



Policy Name:  <p style="text-align: center;"><b>VOLUNTEER LIABILITY</b></p>	Policy Number:  <p style="text-align: center;"><b>0806</b></p>
Approved By: <p style="text-align: center;">Executive Team</p>	Effective Date:  <p style="text-align: center;"><b>August 1, 1999</b></p>
Reason for Revision: <span style="float: right;"><i>Click on item below and select item from list.</i></span>  <p style="text-align: center;"><b>CONTENT- Enter BELOW Reason for change Ex: Combined Policy ## and ##.</b></p> <p style="text-align: center;">Reviewed. No changes made.</p>	Date Revised:  <p style="text-align: center;"><b>August 31, 2021</b></p>  Next Date for Review:  <p style="text-align: center;"><b>August 31, 2024</b></p>
Section: <p style="text-align: center;">Section 08 - Volunteer Services - Administration</p>	Page No:  <p style="text-align: center;"><b>Page 1 of 2</b></p>

## Policy

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Agapé Hospice is not liable for personal injury coverage of Volunteers. There is full third-party liability coverage for all Volunteers should there ever arise a legal suit as a result of the informal support provided by Volunteers. Volunteers are required to sign the Volunteer Waiver of Liability form. Volunteers are not considered replacement for any employee and only provide informal support.

Health and Safety is to be held as the highest core value at Agapé Hospice. Safety is a shared responsibility of everyone as it is a key indicator of organizational excellence.

### POLICY ELEMENTS

1. In order to protect Volunteers, the following restrictions apply to all Volunteers at Agapé Hospice. Volunteers are **NOT** permitted to:
  - access the resident chart without permission and supervision from the Clinical Lead/Nurse Lead or their designate.
  - handle or administer medication
  - lift, move or transfer residents
  - provide private or professional care, consultation or advice
  - use any heavy, dangerous or unauthorized kitchen equipment
  - sign for deliveries or documents pertaining to Agapé Hospice business
  - use their personal vehicle to transfer residents and/or family members
  
2. Failure to observe restrictions will result in discipline up to and including dismissal.
  
3. Volunteers are expected to adhere to procedures at all times.



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### **REQUIRED FORMS AND EQUIPMENT REFERENCES**

Electronic forms location – FORMS  
Hardcopy forms location – only electronic forms used

1. Volunteer Waiver of Liability

### **CROSS REFERENCES**

Policy 0802 - Volunteer Orientation  
Policy 0905 - Conflict of Interest

### **REFERENCE:**

The Salvation Army Canada & Bermuda Territory Volunteer Manual, re: High Risk Ministries and Waiver of Liability form.