



Policy Name: <p style="text-align: center;">MEMORIAL, FUNERAL SERVICE REIMBURSEMENT</p>	Policy Number: <p style="text-align: center;">0702</p>
Approved By: <p style="text-align: center;">Executive Team</p>	Effective Date: <p style="text-align: center;">July 17, 1995</p>
Reason for Revision: Click on item below and select item from list. <p style="text-align: center;">CONTENT- Enter BELOW Reason for change Ex: Combined Policy ## and ##.</p> <p style="text-align: center;">Reviewed. No changes made.</p>	Date Revised: <p style="text-align: center;">August 5, 2022</p> Next Date for Review: <p style="text-align: center;">August 5, 2025</p>
Section: <p style="text-align: center;">Section 07 - Pastoral Care - Administration</p>	Page No: <p style="text-align: center;">Page 1 of 1</p>

Policy

As part of the services provided by The Salvation Army Agapé Hospice, there is *no standard fee* for the services of the Chaplain to officiate at a memorial/funeral service for a resident of Agapé Hospice.

Procedure

1. Chaplains employed by Agapé Hospice will only provide memorial/funeral services *on behalf of the hospice* for individuals who have been residents at Agapé. Exceptions can be made for family members of staff or in extenuating circumstances.
2. Chaplains at Agapé Hospice will make decisions regarding presiding at memorial/funerals on the basis of the following:
 - the needs of the family (with priority given to families who have no congregational attachment);
 - the needs at the hospice at the time of the request;
 - staying within the guidelines set by Agapé Hospice (no more than 3 services per month).
3. Cheques for *funeral services* will be considered compensation for time taken from the Spiritual Care department, and will be directed to *Spiritual Care*. Cheques should be made payable to Agapé Hospice. (*Undesignated memorial* donations will go into *general funds*.)