



Policy Name: CHAPLAIN NOTIFICATION OF IMMINENT DEATH	Policy Number: 0402
Approved By: Executive Team	Effective Date: June 22, 1995
Reason for Revision: <i>Click on item below and select item from list.</i> CONTENT- Enter BELOW Reason for change Ex: Combined Policy ## and ##. New format being used and electronica form with Policy 0402 and hardcopy in Nursing station file cabinet.	Date Revised: October 12, 2018
Section: Section 04 - Loss, Grief and Bereavement Support	Next Date for Review: October 12, 2021
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Policy

Spiritual Care is available for grief support 24 hours a day, 7 days a week for residents, family and staff.

REQUIRED FORMS AND EQUIPMENT REFERENCES

Electronic forms location – FORMS
Hardcopy forms location – Nursing Station file cabinet.

1. Bereavement Follow-Up

Procedure

When it is apparent that the resident is close to death, or when death has occurred:

1. During regular workday the caregivers will inform the chaplain on the floor immediately, in person, or by phone.
2. During week nights, weekends and statutory holidays the caregivers will:
 - a) Contact the chaplain-on-call, once the following is determined:
 - * the resident or family wish the chaplain to be called;
 - * there is a note on the chart or on the report board in the Nursing Station asking a chaplain to be called;
 - * if caregivers perceive that a chaplain would be of assistance to resident, family, or staff.
 - b) Make note on resident's chart if spiritual care is required or if support is declined by resident or family. Caregivers will inform Spiritual Care Coordinator and management team of death by phone message.