



Policy Name PARKING POLICY	Policy Number: 2025
	Effective Date: June 1, 2006
Approved By: Management Committee	Date Revised: September 15, 2009
Classification: Property	Page No: 1 of 2

PREAMBLE

Due to the serious shortage of parking at Agapé Hospice and the unsafe practice of double parking in our lot, we have negotiated with The City of Calgary parking Authority for some additional parking for Agapé Hospice in the newly developed Riley Park pay lot as well as street parking along 12th Avenue in the 2 hour parking zone.

Our goal is to ensure that the parking needs of our visitors, staff and volunteers can be met without the stress and interruption of constantly having to move vehicles as well as eliminate the risk of being issued a costly parking ticket.

POLICY

This policy applies to the use of Agapé Hospice parking premises or rented areas by visitors, staff and volunteers of Agapé Hospice.

1. Free parking at Agapé Hospice is a privilege not a right. At this time there are no parking fees being charged to visitors, staff or volunteers of Agapé Hospice to park on Agapé Hospice parking premises or in rented areas.
2. Staff shall park only where indicated and shall observe traffic signs. Violations of The City of Calgary Parking regulations may result in the immediate loss of parking privileges and violators' vehicles may be ticketed and towed. Tickets and towing are at the driver's risk and expense. Permit holders shall park in designated areas, as assigned by the Business Development Manger.
3. The Salvation Army assumes no responsibility for loss, theft or damages to vehicles parked on Agapé Hospice parking premises or rented areas.
4. Once employment is terminated at Agapé Hospice, parking permits **must** be returned to the Business Development Manger. City of Calgary assigned parking permits are the property of Calgary Parking Authority.

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PARKING ASSIGNMENT

Parking assignment is as outlined below:

- The main Agapé parking lot (20 stalls) will be devoted to visitor, scheduled volunteers and physician parking as well as staff who works shifts i.e. care givers. All double parking will be discontinued once this parking plan is implemented. All 'day' shift staff is designated to park in the (8 stalls) along the south edge of the property facing 8th Avenue.
- Caregiving staff working 'night' shifts may park anywhere in the Agapé Hospice parking lot to allow for safe access to the facility and their vehicle before and after their shifts, as well to have access to electrical plugs during inclement winter weather. All other shift staff must park in their designated parking area.
- The City of Calgary Parking Authority has issued Agapé Hospice five (5) special parking permits (Park as Required) with the following conditions: Park on the east side of 12th Street between 7th and 8th Avenue NW in the posted 2 hour zone. These permits have been issued to Agapé Hospice at a cost of \$25.00 each per year, totaling \$125.00 per year. These permits will be distributed to full-time day staff and food services staff.
- The City of Calgary Parking Authority has issued ten (10) stalls in the Riley Park Pay Lot adjoining our property. These permits will also be assigned and distributed to full-time day staff. These permits will be issued to Agapé Hospice at a cost of \$40.00 each per month, totaling \$4,800.00 per year.
- Parking signage will be erected marking each stall in the Agapé Hospice lot and the Riley Park pay lot. The city of Calgary Parking Bylaw Officers have been made aware of the new permits issued to Agapé Hospice
- See parking plan 'map' on page 3 of 3

EVALUATION

This parking plan will be evaluated in three months time for effectiveness.